

**African Canadian Continuing Education Society
Annual General Meeting
June 18, 2022 – 10:30 A.M.**



May 5, 2022

Dear ACCES Member,

**You are invited to attend the 2021 ACCES Annual General Meeting
Saturday, June 18, 2021 from 10:30 a.m. to 12:00 p.m.**

- All members will receive this AGM package. For those without an email address on file, we are sending a Canada Post AGM package. Everyone else will receive an emailed invitation. Both will include instructions to attend the virtual meeting on the above noted date, with the advance voting option by mail-in ballot. Advance voting has a return deadline of midnight, June 10, 2022.
- The BC Societies Authority allows for registered societies to hold electronic meetings.
- You received this invitation because our donation records indicate you donated \$50 or more during 2021. Our membership comprises anyone who donated \$50 or more during the fiscal year for the AGM year that is being held.
- You are receiving this notice and AGM package a minimum of 14 days in advance of the AGM as per the BC Societies Act.
- Voting will be done sequentially as per the agenda during the live meeting for those in attendance, compiled with all ballots received through Canada Post by the deadline for any member unable to attend, ensuring that anyone who wants to vote is able to do so. ACCES bylaws prohibit proxy voting, so only mailed in and in person votes will be valid.
- ACCES bylaws do not specify a quorum for an AGM. The BC Societies Act specifies either 3 voting members, or whatever the bylaws specify. ACCES has quorum for an extraordinary meeting set at 3 voting members, which means this number will be the quorum used for this AGM.

Included in this package:

1. Invitation and Explanatory Information
2. Instructions to join the live, online meeting
3. Agenda with pre-moved motions
4. 2020 AGM Minutes
5. Mail-in Ballot

2021 Financial Statements and Annual Report will be made available on our website at www.acceskenya.org in early June.

Please contact our office – 604 688 4880 if you wish a copy to be mailed to you.

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ACCES will use the Google Meet platform to facilitate the online 2021 AGM.

Instructions to join the live online AGM:

Make sure that you accept the email invitation when it is received so the platform knows to let you in.

You have two options; one is to join online, and the other is by telephone. You will need a stable Internet or Wi-Fi connection.

To join online, use the link in the email invitation that was sent to you. If you do not have the email invitation, please call or email Mary Lou Cadeau in advance of the meeting. Email: marylou@acceskenya.org to receive the video link.

To join by telephone, contact us in advance at 604-688-4880 and we will provide call number, meeting code and instructions to join by telephone.

If you have any problems connecting on the day of the AGM, feel free to email us at: info@acceskenya.org We will do our best to help you get connected.

The link and call in number will not be live until June 18, 2022 at 10:20 a.m., for 10:30 a.m. start of the AGM.

Tips for a smooth experience:

If it is not muted already, please turn off your microphone for both video and telephone options in order to eliminate background noise and feedback interference for others.

If your video is choppy, try turning your camera off to improve your reception. Most issues are from the users' Internet connection, not the Google platform.

If possible, please print out your AGM agenda so you can follow along easily and know where we are in the progress of the meeting.

Also included in the email Package is an option to advance vote on the agenda motions using an online platform.

Thank you for your participation in the AGM, and for your continuing support of ACCES.

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African Canadian Continuing Education Society
2021 Annual General Meeting
Virtual and Mail-in voting ballots, BC, Canada

AGENDA

June 18, 2022 – 10:30 a.m.

- 1. Introduction: *Sharon Cohen, President of ACCES***
- 2. Adoption of Agenda:**
moved by Maureen MacDonald, seconded by Khaleel Amarshi
- 3. Adoption of Minutes of ACCES 2020 AGM held June 12, 2021**
moved by Leigh Sauder, seconded by Trevor Lee
- 4. Treasurer's Report:**
 - i. Acceptance of 2021 Financial Statements:**
moved by Elisa Carlson, seconded by Tobin Postma
 - ii. Appointment of Auditors:**
moved by Elisa Carlson, seconded by Maureen MacDonald
- 5. Report from the Field:**
- 6. Election of Directors: *Sharon Cohen***
- 7. Adjournment:**
moved by Leigh Sauder

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Nominees for the 2022 – 2023

ACCES BOARD OF DIRECTORS

Moses Akali (Kenya)

Khaleel Amarshi

Elisa Carlson

Sharon Cohen

Trevor Lee

Maureen MacDonald

Tobin Postma

Leigh Sauder

Beth Scott



Overcoming poverty through education since 1993.



African Canadian Continuing Education Society
Minutes of the 2020 Annual General Meeting
June 12, 2021 – 1 pm
Surrey, BC - Virtual and Mail-in Ballots

1. Introduction – Tobin Postma
 - COVID-19 has turned world upside down
 - ACCES staff continued to ensure current students were able to study as well as selecting new scholarship recipients
 - We remain dedicated to goal of Kenyanization
2. Adoption of Agenda
Moved by Maureen MacDonald, seconded by Khaleel Amarshi
3. Adoption of minutes of ACCES AGM June 12, 2021
Moved by Leigh Sauder, seconded by Julie Mangat
4. Treasurer’s Report – Tobin Postma
 - a) Moses Akali (Kenya) provided comments about the Mentorship Program costs. He suggests that more money needs to be budgeted for mentorship as it contributes a lot to our students after graduation
 - b) Acceptance of 2020 financial statements
Moved by Tobin Postma, seconded by Maureen MacDonald – passed unanimously
 - c) Appointment of auditors
Moved by Tobin Postma, seconded by Julie Mangat – passed unanimously
5. COVID-19 Impact – Kevin Fadum

Kevin provided statistics of the COVID-19 situation in Kenya and the impact on Post Secondary Students

- Curfews implemented, restaurant closures, mandatory masks
- Learning opportunities in most institutions in Kenya were disrupted and delayed
- A small number of colleges were able to offer virtual sessions to complete coursework but few students were given this opportunity due to a variety of reasons including a lack of access to technological infrastructure

COVID-19 impact on ACCES Scholars

- 91 students in the ‘2020 graduation cohort’ had their studies ‘stretched’ resulting in extended completion time:
- 69 students extended their studies by one semester (June / July 2021 Grad.)
- 22 students extended their studies by two semesters (December 2021 Grad.)



6. Year in review – Kevin Fadum

Video presentation:

- Kevin presented video introducing staff in Kenya and a walk-through of the office in Kakamega

7. Election of Directors – Tobin Postma

Three calls to the floor for further nominations: none

Motion made to appoint the current list of members to the Board

Moved by Tobin Postma, seconded by Maureen Macdonald – passed unanimously

8. Presentation – Maureen MacDonald

- a) Maureen spoke on behalf of the board to thank Tobin for his dedication and commitment to the success of ACCES. He was presented (virtually) with a gift for his years of service as President. Tobin remains as a director with the board from afar.

9. Adjournment

Moved by Leigh Sauder



2021 AGM Absentee Mail-in Ballot:

Return deadline: Please mail by June 10, 2022

- a. Approve agenda: Yay Nay
- b. Approve minutes of 2020 AGM: Yay Nay
- i. (Optional) I submit the following correction/revision:

- c. Approve financial statements: Yay Nay
(2021 Financial Statements and Annual Report available on request after June 1st. Please contact our office – 604 688 4880.)
- d. Appoint 2022 auditor: Yay Nay
- e. (Optional) Nominations for directors: I nominate _____
(Nominee will be contacted prior to AGM to confirm willingness)
- f. Approval of slate of directors: Yay Nay

I (print name) _____ confirm that I am a member of ACCES
and these are my true responses for the above motions.

Signature: _____ Date: _____

Mail ballot to: PO Box 44986 RPO Ocean Park, Surrey, BC V4A 9L1