

Volunteer Representative Opportunities in Kenya

The African Canadian Continuing Education Society (ACCES) – a non-profit agency supporting African youth education since 1993 – is accepting applications for two volunteer Representative positions. The assignments are for **1-2 months** in the spring or fall of 2010 (next year). Application deadline is July 31, 2009.

Cost:

These positions are voluntary. ACCES provides accommodation in Kakamega, but the Representative is responsible for all other expenses, including travel, food, medical insurance, etc.

Timing:

One Representative (or couple/family) is required for 2010.

Desired Qualifications:

Due to the high interest in serving with ACCES in Kenya, and to the importance of the position, there is a competitive application process. Representatives should demonstrate ability, experience, or capacity to learn:

1. Strong advocacy for ACCES philosophy, strategic plan, policies and procedures
2. Genuine understanding of and commitment to international development and youth education
3. Strong interpersonal and team-building skills
4. Cross-cultural awareness and sensitivity
5. Financial bookkeeping and reviewing
6. Program evaluation and assessment
7. Reporting systems
8. Photography, video, writing, journalism skills
9. Other specific skills that could be applicable
10. Ability to work with, and for the Kenyan staff, NOT as a supervisor or superior, but rather as an equal team player
11. Intention to continue involvement with ACCES after returning to home country, including sharing personal experience and ACCES information with new potential ACCES supporters

How to apply:

- Visit www.acceskenya.org and then attend a “Field Trip” for more information about ACCES and its programs, philosophy and operational methodology.
- Submit (preferably by email) a completed application form (included in this document), resume, and references.

Application deadline: July 31, 2009. Interviews will be conducted in mid-August.

Send applications and questions to:

Dale Albertson
Executive Director, ACCES
#402 – 411 Dunsmuir St
Vancouver, BC V6B 1X4
(604) 688-4880
dale@acceskenya.org

Application Form – ACCES REPRESENTATIVE



Name:

Address:

Telephone:

Email:

Dates available for assignment:

Please use as much space as needed for the following questions, within a 4-page maximum for the entire application.

1. Reasons for wanting to serve ACCES as a representative.
2. Experience and understanding of international development.
3. Overseas and cross-cultural experience.
4. Experience and understanding of financial bookkeeping and reviewing.
5. Experience and understanding of program evaluation and assessment.
6. Other skills and experience that could be applied to the assignment. Include here any ideas for secondary activities/projects in addition to the main duties outlined in the job description.
7. How will this experience enable you to continue your involvement with ACCES after returning to your home country?
8. Health status.
9. "I agree that I am in good enough health to withstand a hot climate, high altitude and the necessity of walking 2-3 miles daily: _____ (initials)
10. I have read the Handbook for Representatives, job description, and ACCES website: _____ (initials)
11. Referees: Please provide name, address, telephone, e-mail, and relationship for two references.
12. Resume: Please attach a current resume outlining skills, experience and education.